

**CRACK THEATRE FESTIVAL INC.**  
% PACT centre for emerging artists  
107 Railway Parade, Erskineville NSW 2034  
E-mail: [cracktheatrefestival@gmail.com](mailto:cracktheatrefestival@gmail.com)  
ABN: 51 393 647 030

## Co-Artistic Director

### *Position Description*

<b>Reports to</b>	General Manager, Management Committee
<b>Direct reports</b>	Producer, Production and Technical Managers, Volunteers as required
<b>Position type</b>	Fixed-term 6 month contract with option to renew for a further 12 months
<b>Engagement</b>	Late June - December, 2019 Approximate hours: Up to 15 hours per week June - August, October - December Up to 20 hours per week August - September Daily and with long hours during Festival Period, 29 September - 8 October, 2019 After hours work will be required, particularly during the Festival period. Regular attendance at performances and other events. Some travel may be required.
<b>Remuneration</b>	This is a voluntary role with an honorarium of \$2000 to be paid. Accommodation, transport, and administrative costs covered for meetings and for the duration of the Festival period.
<b>Location</b>	While the Festival is in Newcastle, planning takes place remotely with regular meetings with the TiNA Festival team held in Newcastle
<b>Primary Purpose</b>	Overall responsibility for the artistic management of the Festival and for the development and implementation of its artistic output in collaboration with the returning Co-Artistic Director.

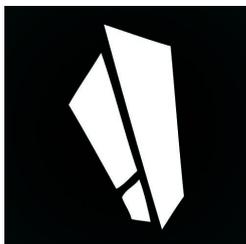
### **About Crack Theatre Festival Inc**

Crack Theatre Festival Inc fosters the boldest new work and brightest new artists, creating a safe haven for new ideas and a supportive community of artists and audiences.

Annually we present our experimental arts festival in Newcastle as part of This is Not Art (TiNA) which provides a platform for young artists starting their careers and artists experimenting with new ideas. In the last 10 years, Crack Theatre Festival Inc has supported the presentation of more than 300 new works by 800 emerging and experimental artists from around Australia.

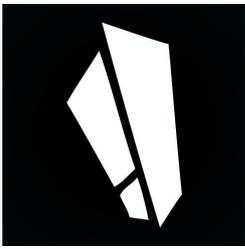
The Festival is a unique performing arts festival geared specifically towards supporting the development of emerging artists. These artists will help shape the future of Australian arts practice. The Festival provides opportunities for discussion and networking, skills development, and performance.

Crack Theatre Festival Inc is an incorporated association and the organisation is managed by a Management Committee.



## Position Description

<b>Key Tasks</b>
<b>Company Overview</b>
Jointly with the returning Co-Artistic Director: <ul style="list-style-type: none"><li>- Facilitate the maintenance, development and review of the company philosophy in consultation with key stakeholders</li><li>- Create and articulate a program, in line with the company's artistic rationale, that expresses the vision, mission and goals of the company</li><li>- Articulate the program for the purposes of obtaining funding from funding bodies and sponsors</li><li>- Network with and instigate partnerships with individuals, artists, organisations, and funding bodies, both locally and nationally to deliver and enhance the organisation for the year and into the future</li><li>- Plan for the long-term viability and vitality of Crack Theatre Festival Inc</li></ul>
<b>Artistic Program</b>
Jointly with the returning Co-Artistic Director: <ul style="list-style-type: none"><li>- Design, program, and implement the artistic vision for PROTOTYPE</li><li>- Design and program possible panels and workshops based on interest and artistic insight gained through applications and by drawing on artistic networks</li><li>- Ensure women and non-binary artists, artists of culturally and linguistically diverse backgrounds, and artists from historically marginalised groups are encouraged to apply and are supported within the Festival program</li><li>- Assist with artists' creative development, including attending work-in-progress showings</li></ul>
<b>Festival Logistics</b>
Jointly with the returning Co-Artistic Director: <ul style="list-style-type: none"><li>- Liaise with TiNA producer and other Co-Presenter Directors to ensure that the Festival is integrated within the wider TiNA program</li><li>- Work collaboratively with the Production Team to put together the logistics of the Festival</li></ul>
<b>Administration</b>
Jointly with the General Manager and returning Co-Artistic Director: <ul style="list-style-type: none"><li>- Create timelines for the artistic program</li><li>- Liaise with and write artistic reports for funding bodies and the Management Committee</li><li>- Hire, supervise and evaluate artistic and key technical personnel</li></ul>
<b>Business Development</b>
Jointly with the General Manager and returning Co-Artistic Director: <ul style="list-style-type: none"><li>- Actively seek sponsorship and funding opportunities for the Festival</li><li>- Develop and create funding applications, sponsor and partnership opportunities</li><li>- Monitor and build on existing partnerships</li></ul>
<b>Governance</b>
Jointly with the returning Co-Artistic Director: <ul style="list-style-type: none"><li>- Attend meetings of the Management Committee as required</li><li>- Compile an artistic report for each Committee meeting and other reports as required</li></ul>
<b>Media and Publicity</b>
Jointly with the returning Co-Artistic Director: <ul style="list-style-type: none"><li>- Act as a company spokesperson for the media</li><li>- Create or provide copy for the marketing of the projects where required</li></ul>



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## Selection Criteria

### Essential

- Experience in managing projects and events
- Demonstrated interest in artistic programming and curation
- Knowledge and awareness of contemporary, emerging, and experimental arts in Australia
- Knowledge of performance production processes and experience in working in a creative team
- Experience of and commitment to collaboration
- Commitment to engaging the Newcastle community in the Festival

### Preferred

- Previous experience with Crack Theatre Festival or This Is Not Art
- Experience with funding applications and fundraising
- Accredited first aid certificate, driving licence, RSA (or willingness to obtain)